



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, August 22, 2017 – City Council Chambers
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan  
Councillor D. Reynard Councillor L. Roussin, Councillor S. Smith.

**Regrets:** Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Operations & Infrastructure Manager, Matt Boscarior, Community & Development Services Manager, Todd Skene, Fire & Emergency Services Manager

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Goss delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Council will approve an amendment to the 2017 Water & Sewer operating budget from the City's Water & Sewer Reserve to fund the incremental wage and benefit costs for 2016 and 2017 negotiated settlement with IBEW Local 559

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor R. McMillan declared an indirect pecuniary interest as it relates to agenda item number 4 regarding financial statements. His spouse is a member of the Kenora Police Services Board and receives remuneration.

## **Confirmation of Minutes**

### **1. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council - July 18, 2017  
Special Council – August 8, 2017

## **Deputations**

### **Peter Kirby – Museum Art Centre Project**

Based on the City's existing plans for Energy Conservation and Green House Gas (GHG) reduction, the ask is for the city to consider the following: Make the Art Centre Project loan conditional on the Museum providing a Feasibility Study outlining construction/renovation options, all directed towards making the Art Centre the most energy efficient building possible, and one directed towards making the Arts Centre a net-zero Project.

The City is being asked for a \$600,000 loan to support the building of an Art Centre whose fundraising budget for construction, acquisitions and operating funds is projected at \$4.5 million. The City subsidizes 60% of the operating costs for the Museum, and Council has recommended that the Council, incoming in 2018, provide a similar subsidy for the proposed Project. If we can reduce energy/operational costs, we can reduce the size of the subsidy which the City presently, or may in the future commit, to the Museum and Art Centre's operating costs.

The Feasibility Study prepared for the Project, makes no mention of Project energy/operating costs. What we do know is that the utility cost for the Museum is \$30,000 of a \$450,000 budget. Council needs to know about the projected energy costs (heating, cooling, lighting and ventilation) of the Centre and the options available, including the net-zero option, to achieve the greatest energy efficiencies possible. If we reduce operating costs through building an energy efficient building, we can reduce the size of the Operating Fund.

Mayor Canfield thanked Mr. Kirby for his presentation and a copy was left with the Clerk.

## **Additions to the Agenda**

None

### **2017 January-June Capital and Unusual Spending**

#### **2. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the 2017 January to June Capital and Unusual Spending report.

### **2017 Q2 Investments**

#### **3. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the 2017 second quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

### **June 2017 Financial Statements**

#### **4. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at June 30, 2017.

### **FCM Municipal Asset Management Program Funding Application**

#### **5. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

Whereas Council has approved the 2016 Asset Management Plan (AMP) for the City of Kenora as prepared by Public Sector Digest (PSD); and

Whereas Council has directed administration to continue to improve the data underlying the plan and strategies with which to manage the City's infrastructure;

Therefore be it resolved that Council of the City of Kenora direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for a Road Needs Assessment.

### **Pickleball Club Tax Receipt Request**

#### **6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$75.00 or greater made to the City of Kenora until December 31, 2018, unless otherwise specified due to early project completion, to be used specifically towards improvements to the pickleball/tennis courts at Garrow Park.

### **Strategic Plan Update**

#### **7. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby approves the updated City of Kenora Strategic Plan – Our Vision is 20/20 (updated August 2017).

### **Memorandum of Agreement IBEW Local 559**

#### **8. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora gives three readings to a bylaw approving the Memorandum Agreement between the Corporation of the City of Kenora and the International Brotherhood of Electrical Workers (IBEW) Local 559 for the term January 1, 2016 to December 31, 2019; and further

That Council hereby approves an amendment to the 2017 Water & Sewer operating budget from the City's Water & Sewer Reserve to fund the incremental wage and benefit costs for 2016 and 2017 negotiated settlement with IBEW Local 559; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Municipal Operating Budget by by-law at its August 15th, 2017 meeting; and further

That Council hereby gives three readings to a by-law to amend the 2017 budget for this purpose.

## **Keewatin Memorial Arena Concession Contract**

### **9. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

That the tender submitted by Jennifer Schott, in the amount of \$200 per month, HST extra, for Keewatin Memorial Arena concession services over a three (3) year period, be hereby accepted.

**Discussion:** Council had concerns regarding this tender and process. Matt Boscariol, Community & Development Services Manager provided staff rationale to the tender selection process.

## **Alteration to Heritage Designated Museum Annex**

### **10. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw to amend the designation of the structure located at 224 Main Street South, under section 33.1 of the Ontario Heritage Act.

## **Museum Art Centre Interest Free Loan**

### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council approves an interest-free five-year loan to the Lake of the Woods Museum for the capital project of the new art centre to a maximum amount of \$600,000, effective September 1, 2017.

## **Museum NOHFC Strategic Economic Infrastructure Funding Application**

### **12. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora approves an application to the Northern Ontario Heritage Foundation Corporation's Strategic Economic Infrastructure Program to receive capital funding for the Lake of the Woods Museum's art centre; and further

That Council hereby approves any cost overruns for the project.

## **Request to Repeal Heritage Designation on Kenricia Hotel**

### **13. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora uphold By-law 84-2007, being a by-law to designate 155 Main Street South, Kenora, under section 29 of the Ontario Heritage Act.

| <b>Recorded Vote</b> | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|----------------------|------------|------------|-------------------------|---------------|
| Councillor Goss      | X          |            |                         |               |
| Councillor McMillan  | X          |            |                         |               |
| Councillor Reynard   | X          |            |                         |               |
| Councillor Roussin   |            | X          |                         |               |
| Councillor Smith     | X          |            |                         |               |
| Councillor Wasacase  |            |            |                         | X             |
| Mayor Canfield       | X          |            |                         |               |

## **2017 Q2 Contracts & Expenditures**

### **14. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby receives an information report from administration with respect to contracts awarded within the Manager's approved limits for Jan to June 2017.

## **Various Committee Minutes**

### **15. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- July 6 – Environmental Advisory Committee
- July 19 – Heritage Kenora Committee
- July 20 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- April 28 & June 2 – District of Kenora Home for the Aged Board of Management
- May 11 & June 15 – Kenora District Services Board; and further

That these Minutes be circulated and ordered filed.

## **June 2017 Water & Wastewater Monthly Summary**

### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the June 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

## **StreetScan Agreement Execution**

### **17. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and StreetScan for the provision of pavement inspection and management services for the City of Kenora; and further

That the Mayor & Clerk be authorized to execute this agreement.

## **School Crossing Guard Tender**

### **18. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the tender submitted by Neptune Security Services, Mississauga, Ontario, in the amount of \$35,530.00, HST extra, for the 2017 -2018 school year, and \$39,083.00, HST extra, for the 2018 – 2019 school year, be hereby accepted.

## **Approval of By-laws**

### **13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- # 98-2017 – Confirmatory
- # 99-2017 – Memorandum of Agreement IBEW Local 559
- #100-2017 – Budget Amendment for IBEW Local 559
- #101-2017 – Keewatin Arena Concession Contract
- #102-2017 – Alteration to Museum Annex Heritage Designation
- #103-2017 – StreetScan Agreement

### **Notices of Motion**

None

### **Proclamations**

- Prostate Cancer Awareness Month – September 2017

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan appreciated the advocacy for energy efficiency and is happy the City is moving forward with an energy plan.
2. Trans Canada Trail grand opening is next Saturday and Councillor Smith is encouraging everyone to attend.
3. Councillor Goss appreciates the public feedback on issues and also expressed the appreciation for volunteer committee members and the dedication and efforts to all committees, including the Heritage Committee.
4. Councillor Reynard feels that it is important that the deputation on energy savings be forwarded onto the Arts Committee so they understand that it is important and is a direction of Council.
5. Mayor Canfield referenced the Metis Nation of Ontario conference being held here the past week and overall visitors were very pleased with Kenora and their experiences while they were here.
6. Mayor Canfield referenced the AMO conference and the various meetings/workshops. The meetings went well with the Ministers and the push for the extension on the deadline on funding. The response from the various ministers on a variety of issues was supportive.

### **Adjourn to Closed Session**

#### **21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 1:18 p.m. to discuss items pertaining to the following:-

#### **Education & Training Members of Council (1 item)**

### **Reconvene to Open Meeting**

Council reconvenes to open session at 3:12 p.m. with no reports from its closed session.

**Close of Meeting**

**22. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That this meeting be now declared closed at 3:13 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

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**City Clerk**